



ACE | AMERICAN
COLLEGE OF
EPIDEMIOLOGY

First Leadership Meeting of 2024
March 27 & 28, 2024



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Day 1:
Committee Updates
&
Collaboration
with the Board of Directors

March 27, 2024

President's Updates (Day 1): Priorities for 2024 - Melinda Aldrich

- ▶ Committee development & support
- ▶ Breaking down silos & working more collaboratively
- ▶ Today:
 - ▶ Learn from each other
 - ▶ Connect to the work being done by other committees
 - ▶ Build greater efficiency
 - ▶ Engage in Annual Meeting activities
- ▶ Focus Items: Your Committee | ACE in Action | Annual Meeting Presence

President's Updates (Day 1): Progress & Action Items

- ▶ Infrastructure activities:
 - Committee work sessions with office team
 - Update & training session (Feb)
 - Recommendations made by committees - for review by Board tomorrow
- ▶ Need volunteers for your committee? Please recruit from list of willing volunteers (see list on our leadership website)
- ▶ Sign up for ACE in Action webinar
- ▶ Questions/Thoughts? Feel free to contact me or the office

Office Update - Brian Buff & Katie Hertel

Committee Assistance & Tools

- ▶ Annual Conflict of Interest Review - *Please complete COI Form!*
- ▶ Strategic Plan & Committee Work
- ▶ Resource Tour
- ▶ Connecting with Volunteers
- ▶ ACE in Action Sign-Up
- ▶ Annual Meeting Sponsorship - *Help Us Spread the Word!*
 - Prospectus
 - Sample Verbiage & Links (Will be sent in morning)
- ▶ Schedule a Touch Base with the Office Team
- ▶ Questions/Thoughts? Contact Us!



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Committee Round Robin

Committee Leaders

Name of Committee:

Admissions Committee

Matthew Bonner & Duke Appiah

Current Activity

- ▶ Conducted a Review Session on processes with President, President-Elect and Office Team.
- ▶ Drafted recommendations for Board of Directors consideration.

Major Goal/Focus for 2024?

To streamline and make the College's admissions process more effective.

Does your Committee require any action by the Board?

For the Board to review recommendations from the committee.

Name of Committee:

Associate Member Committee

Tamara Chavez-Lindell & Roxann Seepersad

Current Activity

- ▶ Planning to develop a New Member Welcome Packet.
- ▶ Designing T-shirt design contest flyer.

Major Goal/Focus for 2024?

Conduct design contest and have first batch of shirts printed for welcome packets and extras for purchase at Annual Meeting.

Does your Committee require any action by the Board?

None at this time.

Name of Committee:

Awards Committee

Narges Khanjani

Current Activity

- We are waiting for feedback on the mentorship awards proposal.
- We are looking forward to review the award applications for 2024.
- We are waiting for the result of our funding application to the Epidemiology Foundation.
- We managed to recruit 9 new members this year.

Major Goal/Focus for 2024?

- Add an additional award to the ACE awards list (the Outstanding Mentorship Award).
- Create videos about the award winners with funding from the Epidemiology Foundation.
- Select fairly and present the award winners of 2024 in the annual meeting.

Does your Committee require any action by the Board?

- Yes, we need ACE to advertise for the 2024 awards, so that we can get enough competent applicants.
- We need feedback and final approval for the mentorship awards proposal..



Name of Committee:

Communications Committee

Julie Smith-Gagen

Current Activity

- ▶ Soliciting content and contributions for the first newsletter of the year.
- ▶ Deadline for submission is April 23—for a May distribution.

Major Goal/Focus for 2024?

To build greater communications outreach and raise the College's profile in the field.

Does your Committee require any action by the Board?

None at this time.

Name of Committee:

Career Mentoring Committee

Sandra Sulsky & Jason Sacks

Current Activity

- Working with ACE Scholars to develop a resource library related to mentoring and career development.
- Identify committee's choices of top priority contribution(s) to Annual Meeting.
- Work with ACE Office Team to streamline matching operations.

Major Goal/Focus for 2024?

- Create a priority list and schedule for delivery of topics for resource library.
- Identify and produce resources relevant to highest priority topic as proof of concept.

Does your Committee require any action by the Board?

None at this time.



Name of Committee: Education Committee

Takeda Ferguson

Current Activity

- ▶ Review any possible educational programming.

Major Goal/Focus for 2024?

To merge Education Committee with the Career Mentoring Committee in order to serve the best interest of the College and its members.

Does your Committee require any action by the Board?

Approve the Merger Plan

Name of Committee:

Ethics Committee

Jennifer Salerno & John Holmes

Current Activity

- ▶ Merging Ethics and Policy Committee
- ▶ Recently reviewed two INEP Policy Statements
- ▶ Liaison to 2024 Conference planning; write-ups from previous ACE Conferences in progress; inquiry to collaborate with CMC on resource library (topic of ethics).

Major Goal/Focus for 2024?

Merging Ethics and Policy Committees; reviewing INEP policy review process and sharing with Committee members; planning for 2024 Conference.

Does your Committee require any action by the Board?

Approve the Merger Plan

Name of Committee:

Policy Committee

Stephen Deppen

Current Activity

- ▶ Going through all committee files and make sure they are in order for transfer to the requested merged committee with Ethics.

Major Goal/Focus for 2024?

Merging Ethics and Policy Committees; Ensure orderly transfer of all committee history, discussions, reviews and reports to the Board to the new committee; make sure institutional knowledge is not lost.

Does your Committee require any action by the Board?

Approve the Merger Plan

Name of Committee:

Finance Committee

Nicholas Ollberding

Current Activity

- ▶ Update the ACE investment policy to serve as a guiding document informing our short- and long-term investment strategies and recommendations to the Treasurer and BOD
- ▶ Determine if current asset class allocation is optimally aligned with our investment policy and goals (i.e., is the recent switch from Vanguard admiral to investor shares in line with our strategic investment goals).
- ▶ Work with the Ethics Committee to determine the investment strategy for the Ethics Fund holdings

Major Goal/Focus for 2024?

Revisit and update the ACE investment policy to ensure it is aligned with our current goals, market conditions, and expectations.

Does your Committee require any action by the Board?

None at this time.

Name of Committee:

Membership Committee

Edwin Wijngaarden & Joel Begay

Current Activity

We have re-organized the way our committee does business to reduce the workload of the chair and vice chair and more evenly distribute activities across committee members. Our activities are organized as follows, which each having a committee lead:

- ACE in Action (note that we hope that this activity will be taken over by “ACE central” in the near future to solicit speaker ideas from all committees)
- 2024 Annual Meeting (we have a representative on the annual meeting planning committee)
- ACE committee member recruitment (we have sufficient number of committee members currently)
- Collaboration with Admissions Committee (one of our committee members is a liaison with the admissions committee, which is trying to identify one for membership as well. There are some outstanding application issues that our committees will collaborate on. We are also planning to co-host an activity at the annual meeting.)
- ACE Annual Win-Back campaign (we will need data from ACE office to proceed)
- Progress report to ACE Board (see this email)
- ACE Newsletter (need better spreadsheet from ACE office with data on recently joined members to highlight in newsletter)
- Miscellaneous (this includes pending work on membership database, public-facing dashboard)

Major Goal/Focus for 2024?

Continue to streamline committee work per ACE strategic goal of operational excellence.

Does your Committee require any action by the Board?

- Need confirmation that multi-year membership (with discount) is still an option. We offered this option a few years ago but have not highlighted it since.
- ACE in Action would benefit from being organized centrally.

Name of Committee:

Minority Affairs Committee (MAC)

David Huang

Current Activity

- Working on drafting a proposal for a name change.
- Working on a project with ACE Scholar (Niclette Kibibi).
- Working on planning for MAC workshop/session at ACE Annual Meeting.

Major Goal/Focus for 2024?

See current activities above.

Does your Committee require any action by the Board?

If anyone has any suggestions for an appropriate speaker for the MAC session/session for this year's annual meeting, please feel free to reach out.

Name of Committee: Nominating Committee

Melissa Bondy

Current Activity

- ▶ None at this time.
- ▶ Will schedule a work session with Office Team as we get closer to the start of the nominating cycle.

Major Goal/Focus for 2024?

To review and secure the best talent to serve as ACE Leaders.

Does your Committee require any action by the Board?

None at this time.

Name of Committee:

Publications Committee

Current Activity

- ▶ This Committee is being restarted and revitalized.
- ▶ A virtual “open house” was held in late February to gauge new volunteer interest; over 12 members will be involved.
- ▶ A formation/kick-off meeting is being scheduled in early April—to get the Committee ready for abstract review and all its duties

Introducing the Committee’s New Leadership

Publications Committee Chair

Syed (Ahsan) Raza, MD, MSc, DTM&H, PhD.

Senior Clinical Scientist, Department of Surgery
Trauma and Transfusion Medicine Research Center
University of Pittsburgh

Publications Committee Vice Chair

Akshaya Bhagavathula, PhD

Associate Professor of Epidemiology,
Department of Public Health,
North Dakota State University, Fargo, ND



ACE 2024 Annual Meeting

SEPTEMBER 8-11, 2024

★ — COLUMBUS, OH —



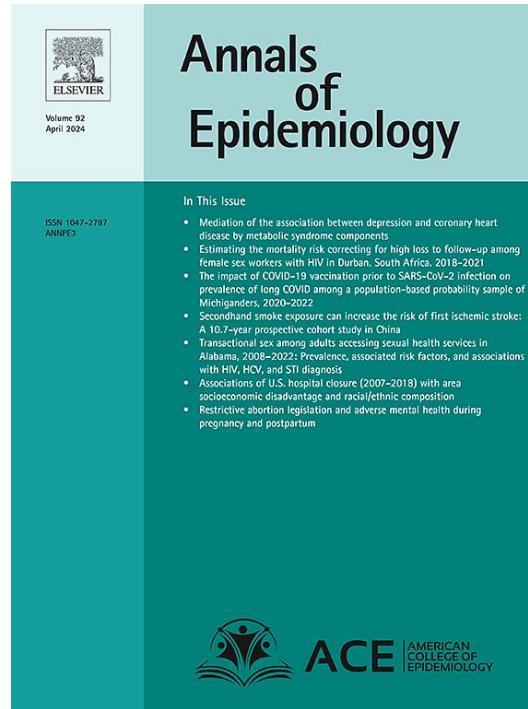
Committee Involvement at 2024 Annual Meeting

Macarius Donneyong



Epidemiology Foundation Update

Michele Forman



Annals of Epidemiology Update

Patrick Sullivan



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Wrap-Up & Adjournment of Day 1

**Board of Directors Meeting Tomorrow
4:00 - 6:00 p.m.**